

ITEC 120 Academic Integrity disclosure and contract

This contract is to let you know about the Academic Integrity policy used in this course, ITEC 120.

Ethics in the field of Information Technology is of utmost importance. As an IT professional, you may be responsible for the privacy of information and the security of systems. You may be responsible for the safety of systems used in life and death situations. The ITEC department of Radford University is committed to ensuring that all ITEC graduates embody only the highest ethical standards in the field.

In this course, ITEC 120, that begins with Academic Integrity. The processes and procedures in this course are all designed to support an environment of academic integrity. The grade in this course represents your own work. There is no grade for group work in ITEC 120. Your grade is meant to show how well you, and you alone, understand the concepts presented in the course. This means you are not to copy solutions from any other person or from the internet.

Specifically:

- All written exams are YOUR OWN WORK.
- All lab tests are YOUR OWN WORK.
- All homework programming assignments are YOUR OWN WORK.
- All quizzes are YOUR OWN WORK.
- Even attendance is YOUR OWN ATTENDANCE.

In short, **any graded work** in this course is YOUR OWN INDIVIDUAL WORK.

Furthermore, *if you share your work with someone else*, even if you are the one who did the work, you are also in violation of the academic integrity policy and *will be charged*. This means you are responsible for keeping your code secure. Do not share your code or your account passwords with anyone, and do not leave your account logged in on a lab machine. Do not leave a logged in machine unattended, even to go to the bathroom.

If you are charged with an academic integrity violation, the usual penalty is a *zero on that assignment*, plus a *letter grade deduction for the course*. Also, once found responsible for the violation, *you cannot withdraw from the course with a W*. This means the reduced grade goes on your record and is part of your GPA. For more on the process, see the RU Student Conduct Policy starting at page 15.

If you find yourself in a situation where you think it makes sense to cheat on an assignment, think again. It is better to withdraw from the course than to be charged with an academic integrity violation.

Please **sign** showing that you understand the following statements: _____

I understand that:

All graded work in this course is to be MY OWN WORK. _____
(signature)

If I turn in work that **I did not do**, I will be charged with an academic integrity violation. _____
(initial)

If **someone else turns in a any part of my work**, I will also be charged. _____
(initial)

I will be charged on the **first offense**. There is no warning. _____
(initial)

It is better to **withdraw** from the course than to cheat. _____
(initial)

Date: _____

student id: _____