

RADFORD UNIVERSITY EMERGENCY MEDICAL SERVICES



Applicant Information Pack

WELCOME TO RADFORD UNIVERSITY EMERGENCY MEDICAL SERVICES!

We appreciate your interest in our organization! The information in this packet will help you get acquainted with the way this organization operates and how you can contribute your time and skills to help it operate smoothly. Dedicated student volunteers run RUEMS, and we hope you choose to commit yourself to help us continue offering exceptional emergency medical care to the students and faculty on the Radford University campus.

Asking questions and continuing to learn is a vital part of the job we do. If you have any questions as you read through this packet, please feel free to ask them. The information offered here is only the beginning as far as the opportunities you will have to succeed in the world of EMS. It's up to you to take the challenge!



Organization History

Radford University Emergency Medical Services was organized in 1988 by a handful of enthusiastic individuals. What began simply as a few students eager to offer their help to students and faculty in need of emergency assistance soon turned into something larger. With the help of more dedicated volunteers and the support of many faculty and staff at RU, the organization has grown into a respected and successful Emergency Medical Services team. In March 1993, the Commonwealth of Virginia licensed RUEMS as a Basic Life Support-Non Transport Agency. As the membership grew and the level of training improved, RUEMS gained the capability to offer Advanced Life Support to the sick and injured who were in need. In August 1996, RUEMS upgraded its licensure to Advance Life Support, Shock Trauma-Non Transport. In January 1998, with the role of RUEMS growing in the community, the organization purchased a 1998 Ford Expedition. This vehicle was named Rescue 9, and is now used as the primary First Response vehicle of RUEMS. With the acquisition of Rescue 9, RUEMS now provides mutual aid to the City of Radford. The organization continues to grow and advance as more students realize the important role EMS plays in the lives of those on campus, as well as the surrounding community.

Description of Duties

The members of Radford University Emergency Medical Services are dedicated to meeting the medical needs of each and every person that spends time at Radford University. To effectively reach this goal, each member of RUEMS is placed on a duty crew of no more than 4 members. Each crew runs duty on assigned nights as determined by the needs of the organization at the time. These night crews are in service from 5:00PM to 8:00AM the following day. In addition, members must run a minimum of 5 day hours a week in any combination between 8:00AM and 5:00PM. Each member dedicates about 70 hours a month. All duty crews are expected to keep equipment in excellent working condition, as well as making sure crew quarters remain in acceptable condition. Also, each crew Officer in Charge will provide training on their duty night for the crew. RUEMS also serves the community by providing EMS support at all Dedmon Center activities such as basketball games, rugby games, and concerts. To help distribute the workload, each member is required to run at least 2 standbys a month. It will also be your duty to challenge yourself and continually improve upon your skills and performance.



Application Process

Radford University Emergency Medical Services offers membership to those who are qualified on a competitive basis. A 2.0 GPA is required, however, arrangements can be made to help students with their studies. To apply, simply complete the application provided and return it to the RUEMS station located in the Allen Building at RUPD Headquarters.

Please take time to review the information provided and consider your interests. After the application has been received, it will be reviewed by the membership at the next business meeting and voted on for its first reading. The application will then be held for one month, or until the next business meeting. During this time, applicants need to show their interest in the organization and

learn how it functions. At the following business meeting, active members will offer the applicant a second reading. If the application is approved, the applicant will be notified of their Probationary Membership status. Applicants must be present at the meetings for their first and second readings or the application will not be considered. Probationary members will receive a packet of information that will describe their duties and responsibilities more thoroughly. Each new member will also be placed on a duty crew. After the completion of the three-month probationary period, the applicant will once again come before the active members to request Active Membership. If all the requirements of the probationary period have been met and the membership agrees that the applicant would be an asset to the organization, he or she will officially become an active member of Radford University EMS. Good luck, we hope you choose to become part of our team!

Opportunities for Advancement

The members of Radford University EMS have ample opportunities to gain experience and improve upon their skills. RUEMS offers Cardiopulmonary Resuscitation (CPR) and Emergency Medical Technician (EMT) courses. RUEMS also offers a wide variety of courses through their affiliates such as the Virginia Association of Volunteer Rescue Squads (VAVRS) and the Virginia Department of Fire Programs (VA DFP). Members are also given the opportunity to practice skills with other agencies. Members can choose to run with Carilion Patient Transportation Services in the City of Radford or with Pulaski County Lifesaving Crew in the neighboring county of Pulaski. Each of these organizations offers members the chance to gain invaluable experience, practice their skills, and see a wide variety of illnesses and injuries. Members are encouraged to get to know the people that we will work with on a daily basis. Working with the highly trained individuals that work for Carilion and also the volunteers and paid staff in the county of Pulaski can be an excellent learning experience and will offer an opportunity to be exposed to new and different ways of handling the emergencies we will all encounter. If you choose to take advantage of the opportunities available to you, your ability to learn and improve is limitless!



Application Received: ___/___/___
First Reading: ___/___/___
Second Reading: ___/___/___

Radford University Medical Services

Application for Probationary Membership

Full Name: _____

Date of Birth: ___/___/___ SSN: _____ - _____ - _____

Today's Date: ___/___/___ Age: _____ GPA:(2.0) _____ RUID#: _____

Local Address: _____

_____ Phone: (_____) _____ - _____

Permanent Address: _____

_____ Phone: (_____) _____ - _____

Academic Status: _____ Part Time / Full Time

Yes No Are you now or have you ever been addicted to any drugs or any intoxicating substances? If so, please explain.

Yes No Have you ever been convicted of a felony? If yes, please explain.

Yes No Have you ever been on any type of judicial probation? If so, please explain.

Yes No Do you have any traffic violations? If yes, please list the offences and dates. Please also attach a copy of you driving record from the DMV.

List Virginia State Certifications: (i.e. EMT, Fire Fighter, CPR, EVOC)

	Certificate	Expiration
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

List any Fire or Rescue departments of which you have been a member:

Department	Name of Captain/Chief	Dates of Membership
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list three references; include name, address, phone #, and relationship.

1. _____

2. _____

3. _____

Please state the reasons for wanting to become a member of this organization:

-Each application requires a current date and an original signature. Please attach a photocopy of all training certificates and certification information.

I hereby certify that all information provided is true and complete. I also understand that any falsification on information herein, regardless of time or discovery, may cause forfeiture on my part of membership in RUEMS. I understand that all information on this application is subject to verification and I consent to all listed agencies and personal references to be contacted regarding this application. I further authorize RUEMS to rely upon and use as it sees fit any information received from such contacts. Information on this application may be disseminated to other agencies or organizations on a need-to-know basis as determined by the President, Captain, or designee.

Confidentiality Statement

As a member of RUEMS, ethics and Commonwealth law binds you. Nothing specific you learn about a patient or other members may be divulged to anyone outside of RUEMS. This applies to all activities when you represent yourself as a member of RUEMS. Patient confidentiality is a key to protect our reputation as an EMS organization. No violations of patient confidentiality will be tolerated. Penalty for such a violation is immediate termination from RUEMS. The patient, the Commonwealth of Virginia, and RUEMS may also take legal action against you. It is your responsibility to ask an officer of RUEMS any questions you may have regarding patient confidentiality.

Equipment Return Policy

By signing this I understand that it is my responsibility to return any equipment issued to me by Radford University EMS at the time of resignation, termination or if disciplinary action resulting in suspension should be taken upon me. I understand that failure to comply in cases of suspension can result in termination and judicial action. I also understand in the case of resignation/termination, judicial action can be taken upon me. I also understand that misuse of any equipment issued to me or belonging to Radford University EMS can result in termination, judicial, and/or legal action.

I, _____, by signing below, hereby agree to all of the above statements and policies.

Applicant Signature _____

Date ____ / ____ / ____

Witness Printed Name _____

Date ____ / ____ / ____

Witness Signature _____

Thank you for your interest in becoming a member of Radford University EMS. We look forward to you becoming part of our team!

Radford University EMS does not discriminate against applicants on the basis of race, color, religion, sex, sexuality or national origin. Radford University EMS abides by Radford University's Equal Opportunity Policy.